

# MINUTES OF THE ORDINARY MEETING OF STAVELEY TOWN COUNCIL

Held on Tuesday 8 March 2016

Commencing at 7.00pm

In Room 1, The Speedwell Rooms, Inkersall Road, Staveley

## **Present:**

Councillor B Dyke (Chair)  
C Ludlow  
L Derbyshire  
D Collins  
A O Cauldwell

S Bagshaw  
E Tidd  
K Davis  
A Hill

K Ludlow  
J Barnett  
J Bacon  
D Parsons

Acting Town Clerk and Financial Officer: M Evans

In attendance: 7 members of the public

		<b>ACTION</b>
	<b><u>PART I – NON-CONFIDENTIAL INFORMATION</u></b>	
047/ME/16	<b>APOLOGIES FOR ABSENCE</b> Apologies received from Councillors H Elliott, S Hollingworth, J Young, P Hill	
048/ME/16	<b>COUNCILLORS NOT PRESENT</b> None	
049/ME/16	<b>CHAIR'S ANNOUNCEMENT</b> None.	
050/ME/16	<b>CORRESPONDENCE</b> A letter from Mr G Kitchen asking for permission to rent space on the Speedwell Rooms car park for his meat van.  It was <b>RESOLVED</b> that Mr Kitchen be advised to park in the Market Place and not the Speedwell Rooms car park.  A letter from SAFV inviting the Chair to the event at Poolsbrook Country Park on 9 and 10 July. The Chair accepted.	
051/ME/16	<b>VARIATION OF ORDER OF BUSINESS</b> It was <b>RESOLVED</b> that items 22, 23 and 24 be moved to Establishment.	
052/ME/16	<b>DECLARATION OF MEMBERS' INTERESTS</b> None.	
053/ME/16	<b>PUBLIC SPEAKING</b> M Gerard asked if the Council would inform the police of the time, date and venue of the Council meeting. The Acting Town Clerk and Financial Officer reported that he had done this.	

	<p>J Roberts BEM informed the meeting that the armed forces event in July is open to all to attend.</p> <p>He also requested permission to site a storage container at the Speedwell Rooms. This is to be discussed at the next meeting of the Leisure and Community Committee.</p> <p>Councillor D Parsons asked if the two canoes are stored in the container and J Roberts stated that they are. The future use of the canoes and boats is to be discussed at the Leisure and Community Committee.</p> <p>Mary White asked about the cheques for the community rooms. The Acting Town Clerk and Financial Officer informed her that they had been signed tonight, at the meeting.</p>	
054/ME/16	<p><b>MINUTES OF THE ORDINARY MEETING OF STAVELEY TOWN COUNCIL HELD ON 9 FEBRUARY 2016</b></p> <p>It was <b>RESOLVED</b> that the minutes of the Ordinary Meeting of Staveley Town Council held on 9 February 2016 were accepted as a true record.</p>	
055/ME/16	<p><b>MATTERS ARISING FROM THE ORDINARY MEETING OF STAVELEY TOWN COUNCIL HELD ON 9 FEBRUARY 2016</b></p> <p>There were no matters arising.</p>	
056/ME/16	<p><b>MINUTES OF THE POLICY, FINANCE AND PUBLICITY COMMITTEE OF 17 FEBRUARY 2016</b></p> <p>It was <b>RESOLVED</b> that the minutes of the Policy, Finance and Publicity Committee of Staveley Town Council, held on 17 February 2016 were accepted as a true record.</p>	
057/ME/16	<p><b>MATTERS ARISING FROM THE POLICY, FINANCE AND PUBLICITY COMMITTEE OF 17 FEBRUARY 2016</b></p> <p>There were no matters arising.</p>	
058/ME/16	<p><b>MINUTES OF THE PLANNING AND ENVIRONMENT COMMITTEE OF 17 FEBRUARY 2016</b></p> <p>It was <b>RESOLVED</b> that the minutes of the Planning and Environment Committee of 17 February 2016 were accepted as a true record.</p>	
059/ME/16	<p><b>MATTERS ARISING FROM THE PLANNING AND ENVIRONMENT COMMITTEE OF 17 FEBRUARY 2016</b></p> <p>Councillor A Hill asked if the Council had been consulted on proposed changes to the junction of Middlecroft Green. He has concerns relating to traffic safety. The Acting Town Clerk and Financial Officer stated that he would research this proposal.</p>	
060/ME/16	<p><b>MINUTES OF THE LEISURE AND COMMUNITY COMMITTEE OF 24 FEBRUARY 2016</b></p> <p>It was <b>RESOLVED</b> that the minutes of the Leisure and</p>	

	Community Committee of 24 February 2016 were accepted as a true record.	
061/ME/16	<p><b>MATTERS ARISING FROM THE LEISURE AND COMMUNITY COMMITTEE OF 24 FEBRUARY 2016</b></p> <p>Councillor A Hill thanked the Committee for their work in securing the booking for Ireland Colliery Band at an appropriate commercial rate.</p>	
062/ME/16	<p><b>WARD REPORTS BY COUNCILLORS</b></p> <p>Councillor D Parsons asked if the Council were aware of any proposals to build a sub-station at Poolsbrook. The Acting Town Clerk and Financial Officer stated that he would look into this.</p> <p>Councillor Parsons also expressed concern about the height of the Erin Site (Viridor). The Acting Town Clerk and Financial Officer was asked to check if this breached the original approval.</p> <p>Councillor B Dyke informed the meeting that an application for a fast food outlet on Wharf Lane had been refused by Chesterfield Borough Council.</p>	
063/ME/16	<p><b>ACCOUNTS – SCHEDULE OF PAYMENTS</b></p> <p>A bank reconciliation was signed by Councillor K Ludlow.</p>	
064/ME/16	<p><b>ALLOTMENTS</b></p> <p>The Acting Town Clerk and Financial Officer reported that he is meeting with A Dunn of Chesterfield Borough Council to discuss progressing a clean up of the Barrow Hill Allotments. He will report back on progress to a future meeting.</p> <p>Councillor D Collins reported that he may, potentially, have a funding source for work on this site.</p>	
065/ME/16	<p><b>ITEMS FOR ACTION</b></p> <p>None.</p>	
066/ME/16	<p><b>CHESTERFIELD BOROUGH COUNCIL</b></p> <p>Nothing to report.</p>	
067/ME/16	<p><b>FIXING OF THE COMMON SEAL</b></p> <p>It was <b>RESOLVED</b> that the common seal of the Council be affixed to any documents or agreements necessary to carry into effect any resolutions or decisions passed by or confirmed at this meeting:</p> <ul style="list-style-type: none"> <li>(i) The lease of Unit 9 The Stables was signed and sealed by two members of the Council and the Acting Town Clerk and Financial Officer.</li> <li>(ii) The lease of Unit 10 The Stables was signed and sealed by two members of the Council and the Acting Town Clerk and Financial Officer.</li> </ul>	

	<b><u>PART II – CONFIDENTIAL BUSINESS</u></b>	
068/ME/16	<p><b>PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</b></p> <p><b>RESOLVED</b> – That in view of the fact that publicity would be prejudicial to the public interest by reason of representatives of the press be excluded from this meeting during the discussion thereof.</p>	
069/ME/16	<p><b>ESTABLISHMENT</b></p> <p><b>ACTING TOWN CLERK’S REPORT</b></p> <p>The Acting Town Clerk and Financial Officer presented a report on the following:</p> <ul style="list-style-type: none"> <li>• Heart of Staveley</li> <li>• Audit</li> <li>• Staffing</li> <li>• Health and Safety</li> <li>• The Stables</li> <li>• Speedwell Rooms</li> </ul> <p>During a discussion about the container that is on hire and which has now been sited at the Speedwell Rooms, it was <b>RESOLVED</b> that the Council buys the container from Total Hire, after asking for a discounted price.</p> <p>Councillor C Ludlow and the Acting Town Clerk and Financial Officer are to meet with T Damms about the Speedwell Rooms car park.</p>	
070/ME/16	<p><b>BUDGET REPORT</b></p> <p>The Acting Town Clerk and Financial Officer presented a budget update report.</p> <p>It was <b>RESOLVED</b> that:</p> <ul style="list-style-type: none"> <li>- The projected outturn for 2015/16 is noted.</li> <li>- Loan number 1 from Derbyshire County Council is paid off before 31 March 2016.</li> <li>- Negotiations commence with Derbyshire County Council for an extension to the due date for loan number 2.</li> <li>- Loan number 2 is paid off at the earliest opportunity in financial year 2016/17.</li> </ul>	
071/ME/16	<p><b>STAFFING REVIEW AND ISSUES</b></p> <p>Councillor C Ludlow gave an update on the position relating to the Assistant Financial Officer.</p>	

	<p>It was <b>RESOLVED</b> that the Acting Town Clerk and Financial Officer be authorised to facilitate an agreement within the agreed financial parameters.</p> <p>Standing Orders were suspended and the Acting Town Clerk and Financial Officer left the room.</p> <p>Standing Orders were then reinstated and it was <b>RESOLVED</b> that following a robust recruitment exercise Mark Evans is appointed permanent Town Clerk and Financial Officer for Staveley Town Council.</p>	
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