

**MINUTES OF THE SPEEDWELL ROOMS LEISURE AND COMMUNITY
COMMITTEE
OF STAVELEY TOWN COUNCIL**

Wednesday 29th April 2015
Commencing at 6.00 p.m.
In Room 1, Speedwell Rooms, Inkersall Road

Present:
 Councillor C. Ludlow (Chair)
 Councillor J. Barnett
 Councillor O. Cauldwell
 Councillor B. Dyke
 Councillor H. Elliott
 Councillor A. Hill (part meeting)
 Councillor K. Ludlow
 Councillor E. Tidd

In attendance – Paul Harris (Acting Town Clerk)

		ACTION
1014/14	PUBLIC SESSION There were no members of the public present.	
1015/14	DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS OR OFFICERS There were no declarations of Disclosable Pecuniary Interests by Members or Officers.	
1016/14	APOLOGIES Apologies for absence were received from Councillor J. Bacon	
1017/14	COUNCILLORS NOT PRESENT Councillor P. Hill and Councillor D. Parsons were not present.	
1018/14	MINUTES OF THE SPEEDWELL ROOMS LEISURE AND COMMUNITY COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON WEDNESDAY 25th MARCH 2015 It was RESOLVED - That the minutes of The Speedwell Rooms Leisure and Community Committee held on Wednesday 25 th March be APPROVED , with the alterations	

<p>1019/14</p>	<p>stated under matters arising.</p> <p>MATTERS ARISING FROM THE MINUTES OF THE SPEEDWELL ROOMS LEISURE AND COMMUNITY COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON WEDNESDAY 25th MARCH 2015</p> <p>Councillor B. Dyke had been present at the meeting of the Speedwell Rooms Leisure and Community Committee held on 25th March 2015</p> <p>948/14 Bar – Should read 5 votes FOR</p> <p>950/14 – Lounge Councillor K. Ludlow asked if the letter of thanks had been sent to James Stokes of Stokes Paints Spencer Coatings for the kind donation of paint for the Speedwell Rooms.</p> <p>The Acting Town Clerk informed Councillor K. Ludlow this was in hand.</p> <p>951/14 Councillor H. Elliot said she had not spoken with The Market Attendant regarding the outdoor market. Members were aware of this and the Acting Town Clerk had met with The Market Attendant regarding the Market.</p> <p>Councillor C. Ludlow informed members that there was concern over the market, barrows and flags were not being put out on Market days and the uptake of stalls had significantly reduced. Members were unsure whether to carry on with the market or to run specialist markets every so often, they were going to let it run for six weeks and if there was no improvement with uptake of stalls then a decision would be made whether or not to close the market.</p> <p>The Acting Town Clerk said he had met with The Market Attendant on the 24th April. They discussed issues arising from the Market and time frames for improvements and what was expected from his role.</p> <p>953/15 Community Events v) Music of 1914 event Councillor K. Ludlow suggested that an event be held on the Friday Night 10th July rather than Saturday 11th July to start the weekend of events.</p> <p>Councillor B. Dyke informed members he would speak to Jo Roberts regarding the event.</p> <p>957/14 Staveley Hall Bowling Club Councillor B. Dyke asked if issues with the Bowling Club had been resolved.</p>	
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	<p>The Acting Town Clerk informed members he had met with members of the Bowling Club and Mike Brook. There had been confusion over whether the toilet facilities for the bowling club could be met under the terms of the Contract with Tomlinsons.</p> <p>The Bowling Club had requested whether they could have use of a market stall to use as shelter in inclement weather, to be placed near the Church side of the Bowling Green.</p> <p>7 votes FOR</p> <p>It was RESOLVED – that a market stall be placed near the church side of the Bowling Green for use by the Bowling Club for shelter in inclement weather.</p>	
<p>1020/14</p>	<p>BAR</p> <p>Paul Mitchell the bar stock taker had sent in his apologies as he could not be present at the meeting but his notes and reports on the stock take had been made available to members.</p> <p>The Stock Take requirements were as expected.</p> <p>Costs of stock takes were detailed: Quarterly Report - £65 Six Month Report - £75 Year End Report - £80 (includes a stock valuation certificate)</p> <p>RESOLVED – That a quarterly stock take be adopted by Staveley Town Council.</p>	
<p>1021/14</p>	<p>KITCHEN</p> <p>The Acting Town Clerk said he had asked The Caretaker to compile an itinerary of crockery/cutlery etc. but this had not yet been completed, he would pursue this.</p>	
<p>1022/14</p>	<p>LOUNGE</p> <p>Councillor K. Ludlow informed members that the Lounge had been repainted.</p> <p>Councillor H. Elliott said she had not been in contact with Spire Blinds but would get quotes now the redecoration had taken place.</p>	

1023/14	<p>STAVELEY REMEMBRANCE ASSOCIATION A letter regarding Staveley Garden of Remembrance Project was RECEIVED.</p>	
1024/14	<p>LETTINGS The list of lettings was RECEIVED.</p> <p>Councillor C. Ludlow said once a Project Officer was appointed the Speedwell Rooms would be able to be promoted.</p> <p>Councillor C. Ludlow asked the Acting Town Clerk how the Table Top Market was doing and how many stalls were being let.</p> <p>The Acting Town Clerk informed members that there had only been a couple of stalls booked over the last couple of weeks and the bar had been open at the last Table Top but had not had any takings. Members felt that income from the Table Top was not covering staffing and this would need to be looked at in more detail.</p> <p>Councillor A. Hill informed members that the Table Top Market would be included under the market review alongside the outdoor markets.</p> <p>Councillor C. Ludlow thought it would be a good idea to hold auctions at the Table Top Market and asked if Councillor H. Elliott could look into this and discuss further with the Market Attendant.</p>	
1025/14	<p>COMMUNITY EVENTS i) Art and Crafts Competition 2015. Councillor Tidd informed the Committee that letters had gone out to schools, closing date would be 5th June and judging date would be 12th June 2015.</p> <p>Councillor C. Ludlow asked if there had been a budget allocated for the Arts and Crafts competition, she felt the Perspex boxes to display the winners' projects were expensive. It was also discussed whether or not to carry on having the banners. The banners had initially helped with the acoustics in the Speedwell Rooms. Councillor C. Ludlow felt it should be reviewed and whether they could make savings on the Arts and Crafts Competition without spoiling the event for the children.</p> <p>Councillor C. Ludlow asked the Acting Town Clerk to provide</p>	

a breakdown of costs for the Arts and Crafts Competition to be brought to the next meeting of the Speedwell Rooms Leisure and Community Committee. Specific budgets were required for each community event.

It was **RESOLVED** – That (i) a breakdown of costs for the Arts and Crafts Competition be provided to the next meeting of the Speedwell Rooms Leisure and Community Committee.

(ii) a list of letters sent to sponsors be provided for the next meeting.

ii) Summer Activities Schemes 2015

Councillor E. Tidd informed the members that Belinda Wilks did not wish to co-ordinate the Summer Activities Schemes 2015. Councillor Tidd informed members that co-ordinators also had to have qualifications to Ofsted's requirements.

Councillor C. Ludlow suggested whether or not Growth Activities could be approached.

Councillor E. Tidd said she did not think there would be a problem getting other staff involved, the problem was getting someone qualified to co-ordinate the schemes, but all staff would require DBS checks.

It was **RECOMMENDED** – That (i) a letter be sent to Linda Bally asking if she would Co-ordinate the Summer Activities Schemes 2015, recognising her good work on the Summer Activities in the past.

(ii) the Acting Town Clerk approach Growth Activities to see if they would be willing to have any input/help on the Summer Activities Schemes 2015.

iii) Elderly Citizens' Christmas Party

Councillor J. Barnett had spoken to various groups and the groups that she spoke to would prefer a buffet.

Councillor B. Dyke said that due to budget constraints it would be cheaper to cater in-house rather than bring in outside caterers.

It was **RECOMMENDED** – to provide a buffet in-house for the Elderly Citizens' Christmas Party 2015.

	<p>iv) Christmas Market 2015 The Christmas Market would be held on Wednesday 2nd December.</p> <p>It was RECOMMENDED – That letters be sent out to all market stall holders on the list provided, asking if they would come along to the Christmas Market on Wednesday 2nd December.</p> <p>v) Music of 1914 Event</p> <p>It was RECOMMENDED – That Councillor B. Dyke contact Jo Roberts with a view to organising a First World War, Music Hall themed evening on Friday 10th July.</p> <p>iv) Christmas Lights 2015 A quote had been received from Civic Pride, which would be presented to the Policy, Finance and Publicity Committee. Councillor C. Ludlow informed members that Civic Pride would be providing the Christmas Tree for the Market Square and it was hoped to extend the lights towards the Church along High Street if it came within budget.</p> <p>RECOMMENDED - That Speedwell Rooms Leisure and Community Committee decide on which light displays they prefer and the quote be presented to the Policy, Finance and Publicity Committee</p>	
1026/14	<p>ALLOTMENTS Councillor C. Ludlow informed members that stand pipes had been erected at Middlecroft Road allotments but the water supply still required connecting.</p> <p>It was RECOMMENDED – that the Acting Town Clerk contact Barry Drury of Middlecroft Allotments and the Water Board with a view to getting the water supply connected at Middlecroft Allotments.</p>	
1027/14	<p>COMMUNITY AWARDS The list of nominees for the Community Wards was discussed. The Awards would be presented at the Arts and Crafts Presentation evening event.</p> <p>It was RECOMMENDED – That a list of nominees be supplied to every meeting of the Speedwell Rooms Leisure and Community Committee.</p>	

<p>1028/14</p>	<p>PRIORITY OF WORK SCHEDULE Councillor H. Elliott to obtain a quote for the blinds for the Lounge area at the Speedwell Rooms but any further priority of work schedule would be considered once the budget had been readjusted and agreed.</p> <p>It was RECOMMENDED – to compile a list of works for the future once the budget had been agreed.</p>	
<p>1029/14</p>	<p>ANY OTHER BUSINESS There was no other business.</p>	